



MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

James S. Mize, Executive Officer-  
Clerk of the Board of Supervisors  
383 Hall of Administration  
Los Angeles, California 90012

Chief Administrative Officer

At its meeting held December 29, 1981, the Board took the following action:

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On motion of Supervisor Dana, seconded by Supervisor Schabarum, unanimously carried, the Board adopted the Chief Administrative Officer's attached report and recommendations on outside employment practices.

Further, the Board instructed the Chief Administrative Officer to prepare a standard reporting format for use by County department and district heads in summarizing outside employment activities of their staff and provide the Board with a summary and evaluation of outside employment activities on a County-wide basis, along with any need for modification to current policy identified as a result of this review.

The Board also instructed all department and district heads to prepare a summary of outside employment activities of their employees and themselves and submit the report to the Executive Officer-Clerk of the Board within 30 days after the 1982 deadline for filing of the financial interest disclosure forms.

Copies distributed:

Each Supervisor  
County Counsel  
Special Services Division -  
Violet Varona